

Admissions Policy.

The Opportunity Training Center knows that a successful school experience occurs when parents are given evidence of being:

- supportive of the students' academic and behavioral progress
- desirous of a strong academic program
- supportive of the child taking responsibility for his/her behavior, self-management and learning
- committed to the programs and activities

Racial-Nondiscriminatory Policy

In accordance with the federal government, The Opportunity Training Center admits qualified students of any race, color, sex, national, ethnic origin sexual orientation, gender expression or gender identity to all rights, privileges, programs and activities generally accorded or made available at all schools for students with various disabilities.

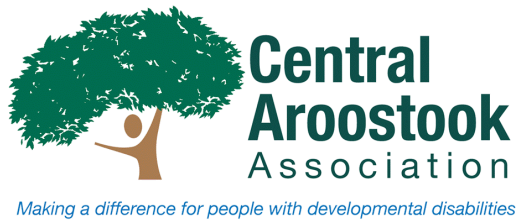
Admission Priorities

The Opportunity Training Center has specialized facilities and personnel to work with students who have significant learning and behavioral disabilities. The Opportunity Training Center serves students with all identifying conditions; including but not limited to Autism, Intellectual Disabilities, Emotional Disabilities, Other Health Impairment, etc. The Opportunity Training Center will evaluate students on a case-by-case basis with respect to the School's ability to provide those students a quality education. It may deny enrollment to a student if the Opportunity Training Center determines, at its sole discretion, that it cannot adequately serve the needs of the potential student. Students who have had numerous behavioral episodes or have severe behavioral episodes that require more than one staff on a regular basis will be deemed ineligible for enrollment.

New students will be evaluated throughout the school year. Students who do not continue to meet behavioral expectations after being admitted, will be reviewed by the Admission Team. If it is determined that the Opportunity Training Center can no longer meet the needs of the student the teacher will contact the sending school to let them know. The sending district will be responsible for scheduling a meeting to discuss the reasons why the Opportunity Training Center can no longer meet the student's needs.

Age.

Kindergarten: student must be **five (5) years old** on or before **September 1** of that year. Students can remain at The Opportunity Training Center until they graduate high school or through their 20th birthday.



Admissions Process

Thank you for your interest in The Opportunity Training Center. The following lists the application process steps.

Step 1: Visit Our School

Interested parents or school districts are encouraged to visit our campus and tour the school during daily business hours (Monday-Friday, 8:00 AM- 2:00 PM). To schedule a tour, please call 554-4518 and ask to speak to Paula Perkins.

Step 2: Interview and Observation

Once you have visited the school, your family will be contacted to ask your permission to schedule an observation of your child in their current learning environment. This observation will take place with the appropriate grade level teacher. During the observation, the teacher will observe the child in various educational settings, interview teachers, principal and other relevant educational staff, and perform a record review to determine if placement at The Opportunity Training Center is appropriate. Teacher will look at behavioral incident reports, current IEP and BIP, and the latest set of evaluations.

Step 3: Review Team

After the classroom observation, the teacher will meet with the admission team to review with the team their findings concerning the placement of the student at the Opportunity Training Center. The admission team will consist of the three teachers and the executive director. Then team will consider the needs of the potential student, taking into consideration the current resources at the Opportunity Training Center, as well as the current needs of the students who are currently enrolled at the Opportunity Training Center.

Step 4: Notification

The referring party (parents or school district) will be notified in writing with the results of the admission team's decision. It will be the responsibility of the sending school district to convene a meeting to discuss the possible placement of the student. If invited, a staff member from the Opportunity Training Center will be in attendance. Should the student not be accepted at the Opportunity Training Center, a letter outlining the reason will be sent to the parents and school district. There will be no appeal to the decision not to accept the student. If the student is asked to leave during the school year for behavioral reasons, a meeting will be arranged to discuss the situation.

Step 5: Required Forms for Admission

For admission, parents are required to present the following documentation before entrance:

- copy of student's Individual Education Plan and Behavior Intervention Plan
- copy of most recent triennial evaluation
- copy of behavioral incident reports for one year
- mandated health form

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Making a difference for people with developmental disabilities

- evidence of compliance with immunization requirements (Immunization Record)
- copy of medication scripts from doctor (if applicable)
- copy of Advanced Written Notice of the placement meeting
- copy of Written Notice placing student at the Opportunity Training Center
- copy of latest report card, transcript and standardized test scores
- completed Parent/Student Handbook Packet

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